

By-Laws.

The following By-Laws for the government of the Board of Trustees, of the Town of Antioch, were adopted Thursday, March, 14, 1872.

Art. 1. The stated meetings of the Board of Trustees of the Town of Antioch shall be held on the first Monday of each and every month of each year at 7 o'clock P. M. from Oct. 1st to March 31st and from April 1st to Sept. 30th at 8 o'clock P. M.

Art. 2. Upon the appearance of three members the President, or in his absence the Pres. pro. tem shall take the chair and call the meeting to order.

Art. 3. In case the President shall not attend, the clerk on the appearance of three members shall call the Board to order, when a Pres. Pro. tem shall be appointed by the Board. For that meeting or until the appearance of the President.

Art. 4. Immediately after the President shall have taken his chair, the minutes of the preceding meeting shall be read by the clerk. If there is that any mistake therein may be corrected by the board.

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Art. 5. The President shall at all times have the right to vote ^{and} when the Board shall be equally divided including his vote, the question shall be lost.

Art. 6. The order of business which shall not be departed from except by the consent of all the members present shall be as follows—

1. Presentation of Petitions.
2. Reports of Committees.
3. Communications ^{and} reports from Corporation Officers.
4. Motions, ^{and} Resolutions, ^{and} Considerations of Bills.
5. Unfinished Business.
6. Special Orders of the day.
7. Consideration of Ordinances.

Art. 7. No ordinance shall be called up for final passage upon the day of its introduction to the Board unless the consent of all the members ^{present} be given.

Art. 8. Every ordinance shall be read to the Board three times, before its final passage— To wit: upon its introduction it shall be read twice by the title ^{and} previous to action upon its final passage or rejection, it shall be read in full.

Art. 9. If the question under debate has several points, any member may have the same divided

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Art. 10. When a question has been once put and decided, any member who voted with the majority may move its reconsideration at the same meeting, or at the meeting next following the one at which such question was decided.

Art. 11. A motion to lay on the table shall be decided without debate and it shall require a two third vote to raise a question from the table.

Art. 12. The President shall decide all questions of order and decorum subject to appeal to the board.

Art. 13. No question or motion shall be put unless the same be seconded. When a motion is seconded it shall be stated by the chair before debated, and every motion shall be reduced to writing if any member demand it.

Art. 14. When two or more members rise at the same time the President shall name the member who is to speak first.

Art. 15. After a motion has been stated by the President, it shall be deemed to be in the possession of the Board, but it may be withdrawn at any time before decision or amendment.

Art. 16. A motion to adjourn shall always be in order and shall be decided without debate.

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Art. 17 When a question is under debate no motion shall be received, unless

- 1st To amend.
- 2nd " Commit.
- 3rd " Lay on the Table.
- 4th " Post-pone
- 5th The previous question.
- 6th To adjourn.

Art. 18 The previous question until it is decided shall preclude all amendments^{2nd} debates^{3rd} shall be in this form. "Shall the main question be now put?"

Art. 19 Every member present, when a question is put shall vote for or against the same unless the board shall excuse him or unless he is immediately interested in the same, in which case he shall not vote.

Art. 20 A member called to order shall immediately sit down, unless permitted to explain^{3rd} to the Board when appealed to shall decide on the case without debate. If there be no appeal the decision of the chair shall be submitted to.

Art. 21 All questions shall be put in the order in which they are named, except in filling up blanks, the longest time^{1st} and the largest sum shall be put first.

Art. 22 Upon the decision of the Board the names of those who voted for^{2nd} or those who voted against a measure shall be entered upon the minutes, ^{and} in all appropriations of public money the ^{names} ^{of} ^{the} ^{ways} shall be called by the clerk^{2nd} recorded.

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Art. 23 During a session of the Board no member shall absent himself there from, without permission from the President.

Art. 24 The President shall appoint two members who shall constitute a committee on finance, and no appropriations of public money shall be made unless the question be first submitted to said committee.

Art. 25 The President shall appoint an Engraving Committee consisting of two members whose duty it shall be to examine and report upon the engraving of all ordinances, previous to the signature of the President being affixed thereto.

Art. 26 The President may call special meetings of the Board whenever in his judgment the interests of the Town require it.

Art. 27 The President shall be ex-officio a member of all committees.

Art. 28 Any member not present at roll call at a regular or called meeting of the Board without a lawful excuse therefor, shall be fined in the sum of one dollar for each offense. And in order to secure the attendance of absent members the Board shall have power to order the Marshal to arrest absentees and bring them before the Board.

Art. 29 These By-Laws may be changed or amended by a majority vote of Board.